

Quick Reference Guide on Insurance and Claims: Ground Transportation Insurance

	Collision/Loss Damage Waiver (CDW or LDW)	Liability Insurance Supplement (LIS) or Supplemental Liability Insurance (SLI)	University Insurance
OSU Motor Pool Rental	N/A	N/A	University Insurance applies. (\$5,000 deductible)
State of Oregon Vehicle Rental Contract <ul style="list-style-type: none"> Enterprise Rent-a-Car National Car Rental 	DO NOT PURCHASE (Cost included in rental, \$0 deductible)	DO NOT PURCHASE (Cost included in rental, \$0 deductible)	N/A
Not using State of Oregon Vehicle Rental Contract <ul style="list-style-type: none"> Hertz Budget Avis Others 	PURCHASE (deductible varies, read rental contract)	PURCHASE (deductible varies, read rental contract)	University Insurance will apply if CDW and LIS is not purchased (\$5,000 deductible)
Personal Vehicle Use on Business	Driver must have personal auto insurance, including liability, uninsured motorist, and personal injury protection, with minimum limits as required by the State of Oregon.		University <u>Liability</u> Insurance applies ONLY after personal auto liability insurance limits have been exhausted.
International	PURCHASE (deductible varies, read rental contract)	PURCHASE (deductible varies, read rental contract)	Call Risk Management to discuss.

Claims

Complete the [OSU Auto Accident Report Form](#) and send to OSU Risk Management within 24 hours.
 Complete the [Oregon Traffic Accident and Insurance Report](#) and send to DMV, when applicable.
 Collect all pertinent data and take pictures.

OSU Risk Management Contact Information

Phone: 541-737-7350

 Email: risk@oregonstate.edu
<http://risk.oregonstate.edu>

Mailing Address: 3015 SW Western Blvd Corvallis, OR 97333